

## SOUTH KINGSTOWN SCHOOL DEPARTMENT MEDICATION POLICY

Parents/guardians are requested, whenever possible, to schedule the administration of medication outside of the normal school day. Students needing medication during the school day are required to bring the medication to the school office with a signed authorization. For a prescription medication this will include both a licensed health care provider's written order and a written parent authorization. Non-prescription medications require only a parent authorization form to be completed.

Prescription medication shall be stored in their original pharmacy labeled containers. Non-prescription medication shall be stored in their manufacturer-labeled container only.

No student shall have in his/her possession any medication while on school property unless it is authorized by his/her physician.

All medication shall be dispensed by a School Nurse-Teacher. No lay person, other than a parent, shall participate in medication administration. This does not include inhalers (which may be self-administered if authorized by licensed health care provider) or Epipens (which be self administered, administered by school personnel trained to administer the Epipen or, in the event that no trained personnel are available, any willing person may administer the Epipen to a medically identified student).

In the event of an off site school-sponsored activity, a child may self medicate if the licensed health care provider, parent and school nurse-teacher are in agreement. And on the day of the field trip one school day's supply should be provided from home in its original pharmacy-labeled container. If this procedure is not followed the student will not be allowed to self medicate on the off site school-sponsored activity.

**No medication shall be dispensed without following this procedure.**

Policy Adopted: August 19, 1985  
Policy Revised: July 11, 2000